

SUPPORTING THE COMMUNITY THAT SUPPORTS US...

APPLICATION PROCESS

Applications must be made in writing on the application form provided and forwarded with a submission to the Club's General Manager by the advertised closing date.

A covering letter on the organisation's letterhead or a letter of authority is required. Any further information or general overview is to be included in the 500 word submission and attached to the application form.

Application forms are available from the Club's reception or the Club's website:-
www.kedron-wavell.com.au/community

SUBMISSION

All Community Grants Program applications are to be directed to the Club's General Manager by the closing date and should be addressed as follows:

**The General Manager
KWSC Community Grants Program 2019
Kedron-Wavell Services Club Inc.
PO Box 107
Chermside South Q 4032**

ASSESSMENT

All applications will be forwarded to Kedron-Wavell Services Club's Board of Directors for assessment, review and approval.

CLOSING DATE

Applications close 28 February 2019. Successful applicants will be advised in writing within 60 days of the closing date. A cheque presentation ceremony will then be scheduled for the successful applicants.

GENERAL CRITERIA

- All applications must be completed on the supplied application form.
- All applications must be accompanied by a submission of no more than 500 words.
- Request for funding must be for a specific purpose and clearly detail the activity that requires funding. Applicants can not vary the purpose of the funding.
- Where applicable, applicants will be required to present annual accounts.
- Funds will not be granted to organisations raising funds on behalf of others.
- Funds will not be granted to initiatives that have either federal or state funding.
- All successful applicants will be required to attend an awards presentation function at the Club.
- Successful recipients must ensure that they provide a financial acquittal of grant funds prior to the 31 December 2019 (acquittal form to be provided on receipt of grant).



SPECIFIC FUNDING CRITERIA

- Does it address the needs of the community?
- Can it be delivered effectively by the applicant?
- Does the project represent value for money?



COMMUNITY GRANTS PROGRAM 2019

APPLICATION GUIDELINES

OVERVIEW

Kedron-Wavell Services Club (Club) is one of Queensland's largest and well known community clubs with a long, extensive and proud history of community involvement and contributions.

As a not-for-profit community-based organisation one of our central activities is to provide infrastructure and services for the community. This would not be possible however without our income stream, including from the poker machines.

The aim of the Club's Annual Community Grants Program is to provide financial, in-kind and fundraising opportunities to local community organisations that fulfil our criteria.

Recipients can be either local or regional individuals or community organisations, but they must demonstrate that they strengthen the communities in which they operate by making a valuable and long term sustainable contribution.

GRANT AMOUNTS

Total funding for 2019 will be \$150,000 and will be allocated by way of individual grants of \$10,000 \$5,000 \$2,500 and \$1,000. The Club may choose to give out grants of other amounts.

ELIGIBLE APPLICANTS

- Community-based not-for-profit organisations
- Small community-based organisations
- Community support groups
- Community-based sporting organisations
- Charitable organisations

Ineligible

- Businesses or registered organisations for profit making purposes
- Non-deductible gift recipients
- Individuals

KEY OBJECTIVES:

All applications must demonstrate that they address any of these key objectives.

- Provide support to the ex-servicemen's and ex-servicewomen's community;
- Provide support to projects or service providers that improve the health or welfare of less advantaged community members;
- Support initiatives that increase and broaden the scope of sports participation within the local community;
- Support initiatives that increase and broaden the scope of arts, music and cultural participation and development within the community;
- Support and encourage local community groups who actively participate in the development of community activities;
- Provide support for the development of life skills within the youth of the community;
- Support and develop innovative responses to identified community issues that impact on family life;
- Provide support to community groups that deliver local community events.

OTHER CONDITIONS

- No funds are to be used as payment for insurance.
- Successful applicants, the purpose of the grant, and the amount may be made public. Any images and information materials provided may be used by the Club in various marketing and/or communications collateral at a later date.
- All successful applicants are required to acknowledge the support and contribution of the Club in all publicity, 'point of sale' and correspondence.
- Applications may be confirmed as successful with funding deferred at the Club's discretion.
- The decision of the Board of Directors is final and no correspondence will be entered into.
- By signing the application form, all applicants are agreeing to abide by these conditions.

COMMUNITY GRANTS PROGRAM 2019

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